

BORING FIRE DISTRICT BOARD OF DIRECTORS MEETING MINUTES

August 9, 2011

1. The meeting of the Board of Directors for the Boring Fire District, held this date at the Boring Fire Station annex building, was called to order by Chairman Otto at 7:00 pm with the following members present: Les Otto, Mike Strickland, John Hartsock and Chris Olson. Also present were Chief Doug Branch, Division Chief George Eisert, Capt. Andy Welk, Volunteer President Rick Searls, Volunteer Coordinator Steve Deters, Physician Advisor Craig Warden, Volunteers Steve Montez, Seth Crowder, Greg Willson, Ben Olson, Daniel Grigoryev, Budget Committee member Elana Toyooka, public citizen Dick Ott and Secretary Bookkeeper Lynne Branch.

2. Motion by John Hartsock/Mike Strickland to approve the consent agenda as presented. Approved unanimously.

3. Chairman Otto asked for public comment. Hearing none, he proceeded with the agenda.

4A. Chief Branch introduced Dr. Craig Warden, physician advisor for Clackamas Fire District (CFD) and C-Com, who will also be acting in that capacity for Boring Fire on a one-year trial basis. Dr. Warden thanked the Board for this opportunity and provided some details on his professional background. Chairman Otto added that Dr. Warden will ride along on calls occasionally, enabling him to provide input on case reviews.

4B. Chief then provided an update on the joint vehicle maintenance program that CFD and TVF&R began on July 1st. They may look at taking on more partners in 12-18 months, at which time Boring Fire may discuss the possibility of participating as well.

4C. Proposed amendments to the LOSAP by OFDDA were reviewed for the Board by Chief Branch. Volunteers will continue to be vested after ten years. However, OFDDA has changed the definition of "Separation of Service" to one month after the volunteer has ceased active service. They also redefined "Distribution Date" as no earlier than 180 days from separation of service, for a total of seven months. The District places money in LOSAP annually and the members are the only ones that can manage and request their individual accounts. Four retirees have requested their LOSAP funds recently.

4D. Chief reported on the five-year extension of the agreement with the Oregon Dept. of Forestry for use of the Eagle Creek Station during fire season. They have used the station since they moved out of Sandy over ten years ago and perform house and grounds keeping tasks while there.

Capt. Welk arrived from a call at 7:12pm.

5A. Division Chief Eisert gave the monthly operational report.

- Many meetings and joint events occurred during July.
- Call volume is up 8% over last July.
- Two notable calls, a commercial fire in Corbett and a fatal accident on Tillstrom were reported on. All involved in the fatal call demonstrated great compassion.
- Ladders all passed annual testing. During hose testing, only 200 feet failed.
- Work is proceeding on Standard Operating Guidelines and Fire Rescue Protocols with CFD so training can be accomplished using the same policies.

Chairman Otto asked about manning of Sta148. DC Eisert said it is manned weekdays when we have summer employees as it is harder to get call response during this time of year.

5A. Capt. Welk recapped the monthly training report.

- Currently offering about ten drills per week. Working on tasks that CFD and Boring approach differently, such as hose loads and ventilation procedures.
- Burn to Learn held in July with 14 of the 15 recruits in attendance.
- October 1st is the deadline for task performance completion. Cohabitation will begin shortly after that.

5B. Vol. Coordinator Steve Deters followed with a Volunteer Program report.

- ✦ Station tours are being conducted to familiarize personnel from both districts.
- ✦ Eleven recruits will be pumper operators.
- ✦ Staffing was obtained for all July public events.
- ✦ Sign-up sheets to attend Board meetings will be posted on the website.
- ✦ The 2012 Volunteer recruitment process is underway.
- ✦ Mike Young has been hired as Volunteer Coordinator for Clark County Fire. Based on community feedback, Chairman Otto suggested further public education regarding events with CFD. Chief said he will look into additional public information for local circulation or possibly a Fire Break newsletter.

5C. The Education/Information/Support Specialist position has been advertised in the Outlook and Daily Dispatch, with a cut-off date of August 17th.

5D. The Civil Service Commission has approved the joint CFD/BFD entry level firefighter hiring process and application packets are being handed out, as well as downloaded from our website. Deadline for return of the apps is August 25th. EMT Basic and Intermediate applicants must be members of CFD or Boring Fire, whereas EMT Paramedic applicants can be outside of the two districts. DC Eisert reviewed the entire process, stating that the top 225 applicants will take a written test, and the top 100 from that process will move to the physical ability portion. CFD may be filling upwards of ten positions, with Boring hiring

one, possibly two. Chairman Otto questioned a second hire by Boring Fire. Chief said the reason for a possible second hire is concern regarding a *daytime* response force.

5E. Chief Branch presented call statistics from C-Com, which show a marked improvement in all categories. There are proposed NFPA and ISO changes regarding priority dispatch calls in the works. Chief said a representative from C-Com could attend a Board meeting for further clarification if so desired. Discussion ensued on whether C-Com's goals are realistic or not.

Chief Branch talked a little about DC Eisert's diagnosis of pancreatic cancer, which George has been very open about. His first oncology appointment is this Friday and, of course, everyone wishes George the best.

- 6.** Volunteer President Rick Searls gave the Volunteer Association report.
- o Annual picnic and swearing-in ceremony will be August 13th at Station 140.
 - o The Volunteers will send a foursome to the 2011 Trail Blazers Alumni Celebrity Golf Tournament on Aug. 23, which is a fundraiser for the Emergency Services Foundation.
 - o They will also be purchasing plaques for the Timber Pub and Liepold Farms to recognize their continued support of the Association, as well as shadow boxes for the 9/11 steel pieces.

7. There was no Labor Group report this month.

8A. Chief Branch presented the timeline for the Fire Marshal hiring process to the Board, asking for their approval to conduct an internal process, which they gave.

8B. Chief suggested a joint board meeting with Sandy, Estacada and Hoodland Fire Districts, hosted by Boring Fire, as it has been over a year since the four boards met. August 30th would be the most amenable date for the Boring Fire Board. Chief asked the Board for any items they would like to see included on the agenda, and also to let him know if they would like to include dinner.

John Hartsock asked about AMR's contract. Chief Branch said they are having profitability issues, which has remained unchanged. Chief will be meeting with CFD Chief Kirchhofer soon and will discuss further. Also, Chairman Otto thanked the Volunteers and public for attending the meeting.

With no other business before the Board, Chairman Otto adjourned the meeting at 8:15 pm.

Respectfully submitted, Lynne Branch, Secretary/Bookkeeper