

BORING FIRE DISTRICT BOARD OF DIRECTORS MEETING MINUTES

April 13, 2010

The meeting of the Board of Directors for the Boring Fire District, held this date at the Boring Fire Station annex building, was called to order by Chairman Otto at 7:00 pm with the following members present: Les Otto, Dean Hansell, Carl Tuma, Mike Strickland and John Hartsock. Also present were Ops Chief George Eisert, Capt. Andy Welk, Lt. Mark Liepold, Volunteer President Kourosch Modjtabai, Shop Steward Mike Stockman, and Secretary Bookkeeper Lynne Branch. Chief Branch was attending the Oregon Fire Chiefs' Conference.

Motion by Mike Strickland/Carl Tuma to approve the consent agenda as mailed. Approved unanimously.

Chairman Otto asked for public comment. Hearing none, he proceeded with the agenda.

Reporting on Goals/Objectives

5.2- Evaluate facility needs for possible joint vehicle maintenance program: Chief Eisert has evaluated the needs of Boring, Sandy and Estacada Fire Districts and what we currently have in the way of facilities and equipment would make this program feasible. The tool budget has been increased in 2010/11 to cover Boring Fire's portion (1/3) of fluid and truck tire handling equipment as well as diagnostic equipment. If CFD1 were to join the program, an addition to our maintenance facility would be necessary. The SAFER grant through FEMA is a possible aid to help with start-up costs for a mechanic. Estimated start date for this project is January 2011. Sandy Fire is very interested, but Estacada Fire is undecided. Chairman Otto expressed concern that we may be stretching ourselves further than our capabilities with this venture. More discussion to follow with Chief Branch.

6.2- Implement cost saving opportunities identified in the 08/09 objectives: Lt. Liepold reviewed six cost saving measures, including keeping use of disposable EMS items to a minimum, exchanging near-expiration meds with AMR and encouraging students to return books and manuals after their use. John Hartsock asked about charging new recruits a deposit for learning material that would be refundable after one year. Mark said that members obtaining paramedic certification with financial assistance from the District are required to sign a contract obligating them for three years of service.

The 2010-11 value growth estimate, received annually from the State Assessor's office, was presented to the Board. The range for Boring Fire is 3.25 to 3.75%, an increase of .25% over last year. The lower end of the range (3.25%) will be used for budgeting purposes.

DC Eisert gave a 2010/11 budget overview prepared by Chief Branch. Uncollectibles will be figured at 9% again due to present economic conditions. Grant revenue and expenditures will be reduced to \$400,000, down from \$800,000

in last year's budget. Revenue increase will be figured at 3.25%, which equates to an additional \$122,201 in income. Personal Services is increasing by 2.4% and includes a place holder for a mechanic, additional firefighter or administrative support for six months. Materials and Services will increase by 11.4% and Capital Outlay is going up by 47.9%. Transfers are planned to the two reserve funds, with a parking lot paving project to be paid for from the Land & Facilities Reserve fund.

A memo from the Clackamas County Assessor reported that Comcast Corporation is appealing their 2009/10 property value, which could mean a potential refund impact to Boring Fire of \$10,737.67 if the appeal was decided in Comcast's favor. Because appeals of this nature can last many years before a resolution is achieved, it was proposed in Lynne Branch's staff report to pay this amount from the District's contingency fund if and when it becomes due. Board consensus was to set aside funds that we would maintain and add to until the appeal is decided.

DC Eisert gave the monthly operational report.

- Number of alarms to date is down 3% over the same time last year.
- Response times fell within required parameters.
- At a ceremony on March 30th, the following members were sworn in: George Eisert as Division Chief, Andy Welk as Captain, Rick Larson as Lieutenant, and Sandor Pongracz and Steve Deters as new employees.
- Tammy Owen will be filling a Vol. Public Information Officer (PIO) position.
- Volunteer Tera Asboe will be moving to support and serving as the District's photographer.
- DC Eisert, Capt. Welk and Vol. Lt. Rick Searls attended a pre-construction conference for the new rescue.
- The District responded to a three-alarm fire at Dillard's Nursery on March 25th. The cause of the fire is still under investigation.

Discussion ensued regarding Alice and Tammy both filling the PIO position. The Board would like more information on Alice's status and if she responds to alarms or not. Also, Chairman Otto asked that a blueprint of the new rescue be brought to the May meeting and hung on the wall.

DC Eisert reported on the recent meeting of the Apparatus Committee. A Chevy Suburban was placed at Sta148, on a trial basis, to explore the effects of down sizing Rescues. The results are favorable to the down sizing concept, although a different style of vehicle will work better. Rescue 149 was scheduled to be replaced in FY2013/ 14. It's in good condition, so the plan is to refurbish R149 by going through it mechanically, repairing minor body damage and repainting. NFPA recommends that a district can extend the life of an apparatus another five to ten years if refurbished. This will move R149's replacement out to the 2018/19 budget year. Water Tender 141 was scheduled for replacement in 2010/11. This purchase is being pushed back two years so further research can be done. This Tender is currently used as a shuttle tender. The District will look the long term use of this tender to determine if a shuttle/nurse tender will be a better fit for the needs of the

District in the future or if a shuttle tender is sufficient. If the latter is determined, the District may look at the availability of used tenders.

DC Eisert reminded the Board that the next joint East County Board meeting will be held at Boring Fire on April 20th. This will include dinner at 6:00, and training at 6:45 pm. George Dunkel will be providing the training, and DC Eisert will speak to him regarding the maintenance program he put together while Chief at Columbia River Fire & Rescue. Please let Chief Branch know if you'll be attending or not.

Volunteer President Kourosh Modjtabei gave the Volunteer Association report.

- Twenty-four members attended the last business meeting.
- One member has resigned.
- The Barton Park Easter Egg Hunt held on April 4th was a success.
- There will be a fundraiser held at Baskin Robbins on April 28th.
- A daytime duty crew will be tested at Sta149.

Lt. Welk recapped the monthly training report.

- Outside training hours are up.
- The new recruits were cleared to respond as of April 1st.
- Fire certification hours have increased, as have recertification hours for EMT Intermediates and Paramedics. 25% of these hours can be completed online at the CentreLearn website.
- Lts. Bigelow and Hunt had a positive report after attending the three-day Cascade Program.

Motion by Carl Tuma/John Hartsock to adopt the objectives for FY 2010/11. Approved unanimously.

At 8:03 pm, Chairman Otto polled the Board with a unanimous decision for an Executive Session pursuant to ORS192.660(2)(f), to consider information or records that are exempt by law from public inspection with Les Otto, Dean Hansell, Carl Tuma, Mike Strickland and John Hartsock present.

Chairman Otto reconvened regular session at 8:27 pm with no action being taken during Executive Session.

With no other business before the Board, Chairman Otto adjourned the meeting at 8:28 pm.

Respectfully submitted,

Lynne Branch
Secretary/Bookkeeper