

**BORING FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

March 9, 2010

The meeting of the Board of Directors for the Boring Fire District, held this date at the Damascus Station, was called to order by Chairman Otto at 7:00 pm with the following members present: Les Otto, Dean Hansell, Carl Tuma, Mike Strickland and John Hartsock. Also present were Chief Doug Branch, Volunteer Vice-President Rick Searls, Shop Steward Mike Stockman, Lt. Rod Hunt, new hires FF Steve Deters and FF Sandor Pongracz and Secretary Bookkeeper Lynne Branch.

Motion by John Hartsock/Mike Strickland to approve the consent agenda as mailed. Approved unanimously.

Chairman Otto asked for public comment. Hearing none, he proceeded with the agenda.

Chief presented an updated Strategic Plan Accountability Timeline denoting completed objectives and including dates with the incomplete ones.

Reporting on Goals/Objectives

4.1- Create a succession plan for the Fire Prevention Division: Chief Branch met with Don Patty who expressed his desire to retire this calendar year. Sandy Fire Chief Gary McQueen is aware of this and Don will not leave until his position is filled. Chief distributed a draft timeline for addressing the Fire Marshal position. Don wants to update the Fire Marshal job description with new certification requirements. The Fire Prevention Division also needs to be reassessed. Discussion ensued on including Estacada Fire and/or the City of Damascus regarding fire and life safety in the future. Also, would the new position be full or half-time? Board consensus was that the timeline might be a little tight and should be pushed out some since Don is not in a hurry to retire.

Chief proceeded to expound on the two new hires. The top four candidates from the firefighter hiring list, which included two EMT-Ps and two EMT-Is, were interviewed by Lt. Welk, Mike Stockman and Brent Hergert. Chief and Capt. Eisert followed with their interviews. A conditional job offer, dependent on a psychological assessment and a physical ability test, has been made to Volunteer Lt. Sandor Pongracz and FF/AO Steve Deters. Start date will be March 30th, and by July, all staff shifts and assignments will be reviewed.

Chief also noted that Brent Hergert has been accepted into Paramedic School starting in April. After Brent's certification, the District would be staffed 24/7 with the five paramedics.

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Chief Branch gave the monthly operational report, as Capt. Eisert was attending the OFAEMA Conference in Brooks as president of that organization.

- C-Com dispatch will assign talk groups using a different configuration for a trial period of six months.
- Boring and Sandy Fire Districts assisted Estacada Fire on a second-alarm house fire in Eagle Creek on March 1st.

Chief also recapped the monthly training report.

- We have ten new EMT-Bs from the 2009 recruit class and 19 members still in the 2010 class.

Lt. Hunt gave a report on the status of Station 149.

- Three new recruits from the 2010 class will respond from the Damascus station.
- Lighting updates in the hall are complete.
- A tap-out project to shut off the stove when a call is received is in progress.
- AMR started using Sta149 as a posting location two weeks ago, which is going well. They will provide the District with continuing education for paramedics at no cost in trade for this.
- The sliding door is planned to be replaced with a man door.
- A new volunteer lieutenant will need to be assigned to fill Sandor's position.

Chief reviewed the job description and announcement for Division Chief/Operations. A few minor changes were made, but the main gist remained the same as the prior Division Chief job description.

A recent letter from the Insurance Services Office (ISO) was given to the Board. The District's last ISO grading was in 1997, when we were given an insurance class rating of 4. Since then, ISO has been talking about changing their grading schedule. They will visit Boring Fire on November 3 and 4, and will be looking for an extensive array of information to be available to them. In 1997, we came within a point of an insurance rating of 3 and since that time, Boring and Sunrise Water Districts have made a number of improvements. Homeowners may not see savings from a class rating of 3, but it could help commercial business owners.

Volunteer Vice-President Rick Searls gave the Volunteer Association report.

- Twenty-five members attended the last business meeting.
- Thanks to the Board for their attendance at the banquet.
- Twelve District members participated in the Seattle Stair Climb last weekend, a fundraiser for the Leukemia & Lymphoma Society. Members held their own fundraiser prior and were able to raise \$955 for the Society. Our team did well.

Chief reviewed a memo addressing wage compensation for Chief Officers for FY09/10. Motion by Carl Tuma/John Hartsock to give Chief Branch a 3% raise

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effective July 1, 2009 and 3% effective January 1, 2010. Fire Marshal Patty's compensation will increase 3% as of July 1, 2009 and 2% as of January 1, 2010. Approved unanimously.

An intergovernmental agreement (IGA) among the four East County Fire Districts for ownership of the mobile live fire training trailer was presented for action. Motion by John Hartsock/Dean Hansell to adopt the IGA as presented. Passed unanimously.

The draft objectives for FY10/11 were discussed. They have been presented to the board, career and volunteer personnel for input. Consensus was that some of the objectives/goals are weak, having been listed for several years. Chief feels the goals need a hard look next year. Twenty-three objectives are listed, but Chairman Otto questioned listing that many if the goal has already been overworked. After further discussion, Chief will do some revising and submit next month for approval.

Clackamas, Washington and Multnomah Counties have approved an agreement with Metro to set urban and rural reserves for the next 50 years. Even though the Boring area should not be affected for another twenty years, the board feels there should be planning done before that time.

Chief informed the board that the TVF&R Board voted to recommend denying a request from city leaders who want to spend an additional \$120 million on urban renewal projects by extending an urban renewal district for another 25 years. TVF&R alone cannot derail Tualatin's plan, although the Tigard-Tualatin School District could. However, the Fire District's decision does send a message.

With no other business before the Board, Chairman Otto adjourned the meeting at 8:07 pm.

Respectfully submitted,

Lynne Branch
Secretary/Bookkeeper