

**BORING FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

September 9, 2008

The meeting of the Board of Directors for the Boring Fire District, held this date at the Eagle Creek Fire Station, was called to order by Chairman Otto at 7:00 pm with the following members present: Les Otto, Dee Wescott, Dean Hansell, and Carl Tuma. Also present were Chief Doug Branch, Deputy Chief Rob Dahl, Division Chief Don Arbuckle, Capt. George Eisert, Firefighter/Apparatus Operator Terry Ballard and his wife Jeannie, Volunteer Capt. Kenny Naas, Volunteer Mike Young, Josh Linstrom and his dad Tom Linstrom and Secretary Bookkeeper Lynne Branch.

Motion by Carl Tuma, seconded by Dean Hansell to approve the consent agenda as mailed. Motion carried unanimously.

Chairman Otto asked for public comment. Hearing none, he proceeded with the agenda.

The 2009 Board meeting schedule was presented, with the usual second Tuesday of the month meeting changed to the second Monday on a few occasions to accommodate Carl Tuma's "C" shift schedule. The annual planning session listed on January 24, 2009 is still up for discussion.

A Separation Agreement for Terry Ballard's retirement was approved at the August board meeting. However, since that time, Terry has rethought his retirement and decided to stay at Boring Fire for a while longer.

EMT-P Shane Thomas, Lt. Andy Welk, Firefighter/Apparatus Operator Rich Carey, and Volunteers Eric VanNorden, Craig Kincaid, Sandor Pongracz, and Steve Deters arrived at 7:05 pm.

Carl Tuma stated that the Personnel Committee met and had a productive meeting. However, he would like to wait for Mike Strickland's attendance at next month's meeting to report on their progress.

Deputy Chief Dahl gave the monthly operational report.

- Alarm activity level was up partly due to the current method of data collection.
- The new extrication equipment is now in service.
- Hose, ladder and pump testing have all been completed.
- The physical agility test has been revised and will be used in the volunteer selection process.
- Annual volunteer recruiting has started and will be open until Nov. 3rd.
- Annual picnic is this Sunday at Camp Kuratli at noon.
- The first quarterly customer service surveys went out last Thursday.

AGENDA ITEM 2A

The Board enthusiastically expressed desire to once again cook dinner at the Chief's Drill on Oct. 15th.

Chief Branch provided a brief recap of the completed annex repairs. The District's insurance covered \$32,747 in repairs to the south wall, completed by Cooper Construction, a company obtained by Wilson Heirgood. The District utilized Cashatt Construction to repair the rest of the building at a cost of \$32,166.86. The total for all repairs came to \$64,913.86.

Tyler Chaney arrived at 7:15pm. Chief Branch expressed his appreciation at the attendance at tonight's meeting and interest in District operations.

Chairman Otto read a letter from Joyce Schwer, former chair of the Damascus Day in the Park, thanking Deputy Chief Dahl for his help with the event this year.

Volunteer President Kourosh Modjtabai was on a call and unable to attend the meeting so there was no Volunteer report.

Chief Branch presented Resolution 08-03, authorizing an intrafund loan from either the Land & Facilities or Apparatus & Equipment Reserve Fund to the General Fund. If necessary, this would occur before tax money is received on November 15, and the loan would be repaid as soon as tax money becomes available. Motion by Dean Hansell, seconded by Carl Tuma to adopt Resolution 08-03. Motion carried unanimously.

Chairman Otto noted that the District is still waiting on the comprehensive plan from the City of Damascus before proceeding with a land purchase. The first draft has been given to the City Council, which is planned to be adopted in December 2009, also the District's deadline. Discussion ensued regarding Systems Development Charges. Chief Branch added that other options for land in Damascus are still being explored.

At 7:30 pm, Chairman Otto polled the Board with a unanimous decision for an Executive Session pursuant to ORS192.660(2)(d) to confer with persons designated by the Board to handle labor negotiations, pursuant to ORS192.660(2)(b), to consider dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing, and pursuant to ORS192.660(2)(f), to consider information or records that are exempt by law from public inspection with Les Otto, Dee Wescott, Carl Tuma, and Dean Hansell present. Mike Strickland was included via telephone. Also present was Chief Doug Branch.

Chief Branch left the first executive session at 7:39 pm and was asked to return for the third executive session at 7:53 pm. Chairman Otto reconvened regular session at 8:05 pm with no action being taken during the Executive Sessions.

AGENDA ITEM 2A

Motion by Carl Tuma, seconded by Dean Hansell to approve the notice of administrative leave for Deputy Chief Dahl. Motion passed unanimously.

At this time, Chairman Otto asked for public comment and Tom Linstrom addressed the Board regarding the Chiefs' review process.

With no other business before the Board, Chairman Otto adjourned the meeting at 8:19 pm.

Les Otto, Chairman

Carl Tuma, Secretary/Treasurer

Doug Branch, Fire Chief