

**BORING FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

January 8, 2008

The meeting of the Board of Directors for the Boring Fire District, held this date at the Boring Fire Station Annex, was called to order by Chairman Otto at 5:00 pm with the following members present: Les Otto, Dee Wescott, Dean Hansell, Carl Tuma, and Mike Strickland. Also present were Chief Doug Branch, Deputy Chief Rob Dahl, Volunteer President Kourosh Modjtabai, Lt. George Eisert, FF/AO Rick Larson, Attorney Michelle Neumann, Secretary Bookkeeper Lynne Branch, and Bob, a public citizen.

Motion by Dean Hansell, seconded by Mike Strickland to approve the consent agenda as mailed. Motion carried unanimously.

Chairman Otto asked for public comment. Public citizen Bob Sandstedt voiced his concern regarding the expansion of Big Valley Mobile Home Park and roads not being wide enough to accommodate a fire engine. Chief Branch said he would refer the issue to Fire Marshal Patty.

Volunteer President Kourosh Modjtabai arrived at 5:10 pm.

At 5:11 pm, Chairman Otto polled the Board with a unanimous decision for an Executive Session pursuant to ORS192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions with Les Otto, Dee Wescott, Carl Tuma, Dean Hansell and Mike Strickland present. Also present were Chief Doug Branch, Deputy Chief Rob Dahl, Attorney Michelle Neumann, and Secretary Bookkeeper Lynne Branch.

Chairman Otto reconvened regular session at 5:30 pm with no action being taken during Executive Session.

The Fire Chiefs from Sandy, Estacada, Hoodland and Boring Fire met to discuss the regional recommendations made four years ago, most of which have not been addressed. Hoodland Fire District's Board of Directors is not interested in joint operations with the other fire districts. Chief Branch would like to get opinions from the other three districts to discern whether or not to proceed with future joint meetings, or perhaps meet every six months instead of every quarter. This issue will be placed on the agenda for the joint board meeting at Sandy Fire on January 22.

Chief Branch reviewed the Volunteer compensation disbursement for 2007. The number of calls responded to is taken into consideration to determine candidates for Officer, Firefighter and Rookie of the Year awards for the annual banquet. Also, the LOSAP contribution is tied to a volunteer's activity level.

AGENDA ITEM 2A

The annual Planning Session will be held on Saturday, Feb. 2 to review the status of goals for 2007/08 and the Strategic Planning process and timeline. Work will also begin on a Board Code of Conduct.

Deputy Chief Dahl gave the monthly operational report.

- A summary of response times showed that the District fell within its standards, with a slight improvement.
- Number of alarms for 2007 (1556) is down 3% over 2006.
- Christmas Basket Program had another successful year.
- The Fireman's Fund has approved a \$6,000 grant for the District.
- Chief Dahl attended a Safety Symposium for the National Fallen Firefighters Association.
- The annual report will be in the Fire Break in March.

Wilson-Heirgood sent a written recap of the 2008 property/casualty insurance policy. Tort coverage will be increased due to the Oregon Supreme Court eliminating limits on tort claims.

Promotions to a fifth lieutenant position and a captain position are in the 2007/08 budget. The lieutenant's promotion will be made in the next two weeks from the current list. The captain's position will be bequeathed to one of the five lieutenants.

Volunteer President Kourosh Modjtabei gave the Volunteer Association report.

- ✓ Twenty-four members attended the January business meeting.
- ✓ More bylaws were reviewed.
- ✓ \$500 was donated to a firefighter at Banks Fire for hardship.
- ✓ \$200 donated to Capt. Kenny Naas for family medical expenses.
- ✓ 44 volunteers participated in the evaluation of the Chiefs. Volunteers are asking what will take place after the results are tallied.
- ✓ Twenty new recruits were accepted into the 2008 class, with $\frac{3}{4}$ of them living outside District boundaries.

Budget Committee positions #1 and #2 were up for reappointment. Both Tim Giorgi and Gordon Watkins indicated their desire to continue serving on the Committee for another term. Chairman Otto asked for any other nominations. Hearing none, he entertained a motion. Motion by Dean Hansell, seconded by Mike Strickland to reappoint Tim to position #1 and Gordon to position #2 for the District's Budget Committee. Motion passed unanimously.

The Board was asked to approve a door prize for the Awards Banquet. Motion by Carl Tuma, seconded by Mike Strickland to approve a \$500 prize. Motion carried unanimously.

AGENDA ITEM 2A

Chief then discussed the budget calendar for the 2008/09 budget year, which is basically the same as last year. The Budget Committee meeting will be held at 7:00 pm on May 22. Motion by Les Otto, seconded by Carl Tuma to adopt the budget calendar as presented. Motion passed unanimously.

Motion by Dean Hansell, seconded by Carl Tuma to adopt a Drug Free Workplace Policy (#113), an Anti Harassment and Discrimination Policy (#114), a Board Code of Conduct Policy (#130), and a Delegation to the Fire Chief Policy (#131). Carl asked if the Union had any concerns with Policy 113. Chief Branch and Shop Steward George Eisert said there were no concerns. Motion passed unanimously.

Motion by Dean Hansell, seconded by Mike Strickland to appoint Jim Mooney as the Lead Negotiator for upcoming wage negotiations. Jim has worked with Rocky Hanes, President of IAFF Local 1660 in the past. Motion passed unanimously.

Motion by Dean Hansell, seconded by Les Otto to adopt the second amendment to the option agreement for purchase of land in Damascus. Motion carried unanimously. Chief Branch will meet with the City of Damascus regarding where they are with the comprehensive plan.

Chief Branch reviewed his memo on the Chief evaluations and thanked Lt. Eisert and Volunteer President Modjtabai for their help with the process. 69% of the career/volunteer staff responded. Debriefings are upcoming, with Chief Branch's taking place on February 1. After the Board reviews the evaluation results, they will decide if interviews are necessary. A report will be given covering the general findings. Only ten responses were received evaluating Leadership Coach Ken Hill. Chief Branch will email Ken's evaluation report to the Board.

Chairman Otto asked Deputy Chief Dahl about the Objectives Chart to be hung in the meeting room. Chief Dahl said it would be up in time for the February meeting.

With no other business before the Board, Chairman Otto adjourned the meeting at 6:33 pm.

Les Otto, Chairman

Carl Tuma, Secretary/Treasurer

Doug Branch, Fire Chief